

MILLSTADT TOWNSHIP
 820 South Jefferson
 Millstadt, Illinois 62260
 (618) 476-1207

Minutes - Millstadt Township Board of Trustees

Date: October 2, 2020 Time: 6:00 P.M.

The regular monthly meeting of the Millstadt Township Board of trustees was called to order by Supervisor, Denise Blaha and opened with the pledge to the flag.

Roll Call:

Supervisor, Denise Blaha present Trustee, Jim Palovick present
 Clerk, Cathy Hotz-Gaby present Trustee, Charles Todd present
 Trustee, Don Traiteur present Trustee, George Blaha present
 Highway Commissioner, Stanley Jarvis present

Visitors Present:

None

The minutes of the September 1, 2020 meeting were approved as presented on a motion by George Blaha and seconded by Don Traiteur.

The Treasurer's report was approved and presented on a motion by Jim Palovick and seconded by Don Traiteur. 5-0 PASS

General Assistance Cases:

| | | | |
|---|-----|--|----|
| # | MT1 | | \$ |
| # | MT2 | | \$ |
| # | MT3 | | \$ |
| # | MT4 | | \$ |
| # | MT5 | | \$ |

Total \$0

Millstadt Township Minutes October 2, 2020

Supervisor's Report: See attached

Clerk's Report: Clerk Gaby has election packets available.

Highway Commissioner's Report: see attached; Stan rented a street sweeper and will get started with that next week. Trustee Traiteur asked about the backhoe. Stan reported that he thought it would be available next week.

Trustee's Report:

George Blaha - Trustee Blaha noted that the recycling program is in full swing again since Covid started. Many out of town people use the service.

Charlie Todd - Senior Center September 15th Meeting Report - Highlights - putting out collection boxes to help raise money for Meals on Wheels; still calling residents to check on them; adding new sanitizing stations; maybe adding some quilters back in in small groups; 75 flu shots given.

Don Traiteur - None

Jim Palovick - Senior Center Elevator Maintenance/Getting out of contract -discussion was held.

Correspondence: Food Pantry Thank You

Unfinished Business:

- Audit payments were made to the auditors for their services; \$50 each
- Jim Palovick made a motion to purchase masks, sanitizer and thermometer to have on hand for the Township building.
- Food Pantry in November- Denise talked to Bard Sparkman; Charlie made a motion and Don Traiteur seconded that Supervisor, Blaha may make the donation to the Food Pantry account at IGA of \$1,000 every time so the money can be used as the needs arise for the Food pantry. 5-0 PASS
- Watershed Backflow Valve - leaking sometimes and the carpet is wet; A&H was out to look at it and the rep thinks it is a water pressure problem; needs an air gap system to fix (\$475); Charlie Todd made a motion and George Blaha seconded for Denise to go ahead and have A&H out to fix it correctly; 5-0 PASS

New Business:

- Salaries for the new term were discussed; Supervisor, Blaha will draw up the paperwork and will sign at the next meeting
- Charlie Todd made a motion and George Blaha seconded for all the township officials salaries to stay the same except for Highway Commissioner's position. 5-0 PASS
- Charlie Todd made a motion and Jim Palovick seconded the motion to give the Highway Commissioner's position a \$4,000 raise and fully pay the health insurance for the next term. 5-0 PASS
- Tax Levy for 2021 Term - Discussion was held; more discussion will be held next month and voted on in December so it can be filed at the courthouse.

The bills for the past month were checked by the Trustees from the General Fund, General Assistance, Water Fund, MAST, Senior Services, Road & Bridge Fund and the Permanent Road Fund.

__Charlie Todd__ moved and __George Blaha__ seconded to pay all the bills for the past month, as presented.

Roll call vote:

Trustee, George Blaha __aye__ Trustee, Don Traiteur __aye__
 Trustee, Charles Todd __aye__ Trustee, Jim Palovick __aye__
 Supervisor, Denise Blaha __aye__

General Fund Bills:

Date: October 2, 2020

| Voucher #: | Paid To: | Purpose: | Amount: |
|------------|--------------------------------|-------------------------------|-------------|
| 7119 | Stanley Jarvis | Highway Comissioner's Salary | \$1,341.14 |
| 7120 | UHC | Highway Comm Health Insurance | \$1,000.00 |
| 7121 | Stanley Jarvis | Highway Commissioner's Salary | \$1,341.14 |
| 7122 | Richard Brune | 2019-2020 Audit | \$50.00 |
| 7123 | Leslie Mehtens | 2019-2020 Audit | \$50.00 |
| 7124 | Marsha Glaenzer | 2019-2020 Audit | \$50.00 |
| 7125 | Pixel Kite | Advertising Millstadt Times | \$87.50 |
| 7126 | Frontier | Office Phone | \$57.21 |
| 7127 | Reliable Sanitation | Recycling | \$450.00 |
| 7128 | Village of Millstadt | Water/Sewer | \$32.27 |
| 7129 | Ameren | Gas/Electric | \$125.47 |
| 7130 | Cathy Gaby | Clerk Salary | \$254.91 |
| 7131 | Charles Todd | Trustee Salary | \$95.43 |
| 7132 | Denise Blaha | Supervisor Salary | \$621.92 |
| 7133 | Denise Blaha | Road District Treasurer | \$64.48 |
| 7134 | Don Traiteur | Trustee Salary | \$109.24 |
| 7135 | George Blaha | Trustee Salary | \$94.24 |
| 7136 | Jim Palovick | Trustee Salary | \$109.24 |
| 7137 | IRS | Payroll Taxes | \$2,859.96 |
| 7138 | Illinois Department of Revenue | Payroll Taxes | \$566.26 |
| 7139 | IMRF | Highway Comm Retirement | \$1,158.68 |
| 7140 | Intruit-Quickbooks | W2's - Mastercard | \$90.30 |
| | | | |
| | | | |
| TOTAL: | | | \$10,609.39 |

1212

GENERAL FUND:

N.O.W. Public Federal Funds

CD

| | | |
|----------|--------------|-----|
| Balance | \$260,136.95 | \$0 |
| Deposit | \$22,290.41 | |
| | | |
| Interest | \$17.57 | |
| Subtotal | \$282,444.93 | |
| Expense | \$10,609.39 | |
| Balance | \$271,835.54 | \$0 |

GENERAL ASSISTANCE:

N.O.W. Public Federal Funds

CD

| | | |
|----------|-------------|-------------|
| Balance | \$28,645.24 | \$50,213.78 |
| Deposit | \$172.19 | |
| | | |
| Interest | \$1.88 | |
| Subtotal | \$28,819.31 | |
| Expense | \$0 | |
| Balance | \$28,819.31 | \$50,213.78 |

Don Traiteur moved and Jim Palonick seconded to adjourn. Time: 6:56 PM
_____ 5-0 PASS _____

Supervisor: Aemie M Blaks Clerk: Cathy Gaby

| Balance in Account | N.O.W. Public Federal Funds | C.D. |
|--------------------|-----------------------------|--------------|
| General Fund | \$271,835.54 | \$0 |
| General Assistance | \$ 28,819.31 | \$50,213.78 |
| Water Fund | \$ 1,189.30 | \$0 |
| MAST | \$0 | \$0 |
| Senior Services | \$103,678.14 | \$0 |
| Road & Bridges | \$203,995.33 | \$63,659.17 |
| Permanent Road | \$382,402.88 | \$842,514.28 |
| Co. Aid. Br. | \$45,477.56 | \$77,856.32 |

MILLSTADT TOWNSHIP
MEETING OF THE TOWNSHIP BOARD
820 S JEFFERSON, MILLSTADT, ILLINOIS
TUESDAY OCTOBER 6, 2020 6:00pm
UPDATED

REGULAR MEETING

- I. Call to order/ Roll Call
- II. Pledge of Allegiance
- III. Public Comments
- IV. Additions to Agenda
- V. Approval of Prior Meetings Minutes
- VI. Treasurer's Report
- VII. Reports
 - a. Supervisor's-
 - b. Clerk's-
 - c. Highway Commissioner's-
 - d. Trustee's-
- VIII. Executive Sessions –
- IX. Correspondence
 - a. Food Pantry thank you
- X. Unfinished Business
 - a. Township Audit - WAS DONE 9/11/20- sending payments to Auditors.
 - b. Purchase masks, sanitizer and a thermometer tabled from last meeting.
 - c. Food Pantry qtrly donation Nov
 - d. Water Shed Back flow issues
- XI. New Business
 - a. Discuss salaries for new term- 11/18/20 last day to set for new term.
 - b. Work on Tax Levy for 2021 collections
- XII. Approval of Bills
- XIII. Adjournment

Supervisor's report Oct 6, 2020

Aug 1st recycling Zion Church's Z Team volunteered collected 1.55 tons

Sep 5th recycling Millstadt Optimist volunteered collected 1.50 tons

Oct 3rd recycling Millstadt Civic Club COLLECTED 1.80 TONS

Thank you Stan and George for always helping with recycling.

Audit was done Sept 11, accounts are all in order.

Called A&H Mechanical— back flow valve dripping

1 Call out for Water Shed, tested worked.

Road Commissioner's Report

September 2020

Very busy month. We patched many days and oiled about 19,000 gallons on Buss Branch, Haudrich, Arbor Ridge, Vogel School, Sand Rock, Wessel, part of Roachtown.

Several days spent trimming trees and cutting down dead ones. There are a few trees that are too large for us to cut. I've got a couple of bids and would like to proceed. The one is the sycamore between Township Hall and Township shed. It always is dropping limbs and is getting very out of control. Also, I would like to expand the back of the building to store tractors in for the winter. I've replaced some boards in this area, and there are other things to address. Another tree is on Algonquin on the road edge, a huge oak that is rotten at the base.

We replaced a few culverts and did some ditching. Took a load of tires to the state shed. Had a lot of graffiti on signs, and someone stole a barricade and sign for oiling.

I've had at least six people ask for a guardrail on Kropp. I got a bid—very expensive.

Respectfully,

Stanley Jarvis

A handwritten signature in cursive script that reads "Stanley Jarvis". The signature is written in dark ink and is positioned below the typed name.